

First Presbyterian Church of Akron – Ministry Description  
647 E. Market St., Akron, OH 44304  
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**First Service Worship Leader (Contemporary Style)**

Reports to: Consults with Ryan Lawrence, Director of Youth Ministry  
Meets monthly with Mark Ruppert, Pastor and Chuck Kobb, Director of Music Ministry

Date: July 2009

Status: Part-time, hourly (15-20 hours/week)

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**Main Goal:** To provide spiritual leadership for First Church of Akron's new contemporary service through the gift of music and prayer, sharing the Word of God and the Good News of Jesus Christ through the use of song, multimedia, visual and non-visual performances, to help the congregation and community understand and experience the love of Christ and develop a strong foundation in faith.

**Key Result Area #1: Leadership**

**Supporting Goal:** To give overall leadership and vision to the children, youth, and families attending the contemporary service in alignment with the mission of First Church of Akron.

Performance Standards:

1. Work with the Pastor, and Contemporary Worship (a sub-committee of Worship), Christian Growth & Development and other Ministry Teams in developing and refining the contemporary service and then communicate with the congregation. Develop and implement plans to achieve specific ministry goals. Service to begin in September 2009.
2. Oversee the Sunday morning contemporary service ministry.
3. Will lead praise style music through singing (instrumental ability a plus).
4. Will oversee media (power point, slides, video) to be used during contemporary worship service.
5. Regularly pray for the ministry and volunteer servants for whom I am responsible.

**Key Result Area #2: Teamwork and Equipping**

**Supporting Goal:** To recruit, equip and empower an effective ministry team for Sunday morning worship, including a praise band for the services.

Performance Standards:

1. In conjunction with the Contemporary Worship Team (sub team of the Worship Ministry Team) and respective teams prayerfully recruit praise band members, volunteers, and/or special guests for Sunday morning worship service.
2. Arrange (and conduct) regular rehearsals for music volunteer servants.
3. Work with other ministry areas to develop and grow a coordinated music ministry.
4. Meet with respective Contemporary Worship Ministry Team to effectively communicate, plan, coordinate and develop ministry plans.
5. Meet weekly/monthly with Pastor and leadership team to pray, plan and coordinate.

**Key Result Area #3: Administration**

**Supporting Goal:** To provide administrative oversight and coordination of the Contemporary service ministry and communicate with congregation, church leaders and volunteer servants.

Performance Standards:

1. Communicate at least monthly to provide updates on upcoming plans.
2. Oversee ordering of needed supplies, curriculum, ministry materials, and maintain necessary supply inventory for media and or music needs.
3. Responsible for Contemporary Worship Service promotion, e.g. flyers, bulletin boards, web site, church monthly newsletter. Then #5 becomes #4 and #6 becomes #5.
4. Communicate effectively with Session pertinent information on ministry status.
5. Coordinate and communicate all calendar events with administration office.

**Key Result Area #4: Spiritual Development**

**Supporting Goal:** To provide a strong, biblical approach to the spiritual development of our congregation and community.

Performance Standards:

1. Develop musical leaders and co-leaders in spiritual ways – young to elderly.
2. Promote and establish participation in spiritual creativity through music and word.

**Key Result Area #5: Position Management**

**Supporting Goal:** To manage my position purposely so that I understand my ministry role and lead the Contemporary Worship Ministry effectively.

Performance Standards:

1. Maintain a ministry plan for this position.
2. Submit monthly time report.
3. Contribute an average of 15-20 hours per week.
4. Develop own spiritual growth plan.
5. Conform to First Presbyterian Church's Personnel Policies.